

Plan on Use of Capacity Enhancement Grant in 2019/20 School Year

Name of school: Chiu Lut Sau Memorial Secondary School

Means by which teachers have been consulted: Opinion survey and consultation through meetings

No. of operating class: 24

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
1. Enhancing learning and teaching of English, Civic Education & Liberal Studies and Humanities	To relieve the workload of English, Chinese, Mathematics, Civic Education & Liberal Studies and Humanities teachers so that they can focus on enhancing the effectiveness of their teaching strategies To relieve the workload of the teachers of the OLE Committee so that data for SLP can be collected.	To employ 3 teaching assistants to assist teachers in preparing teaching and SBA materials, the upkeep of resources & records, implementation of tests, exams and OLE programmes.	1. Learning materials can be made and updated and technical support is provided 2. The workload of teachers can be relieved 3. Teachers can have support in the implementation of SBA and OLE programmes	Sept 2019 to Aug 2020	Salary of three teaching assistants for the year - \$587,601.00 [\$195,867.00 per year per teaching assistant (including 5% MPF)] (Subsidy from OEPG)	1. Teaching materials with good quality are prepared 2. Non-teaching workload of teachers is relieved 3. Students' interests and proficiency in the languages are enhanced 4. Students' whole person development is enhanced	1. Feedback from teachers 2. Observation by appraising officers	1. Teachers of English, Chinese, Mathematics, Civic Education & Liberal Studies and Humanities 2. Members of the OLE teams
2. Band and Choral Training Programme	To provide students with opportunities of learning musical instruments, ensemble playing, vocal and choral singing techniques	To hire service to organize band training and choral training classes for students from S1	Teachers to be relieved of their workload in training students for performances and competition ⁹	Sept 2019 to Aug 2020	\$600 (per hour) x 80 hours Total: \$10,000.00	1. Students showing improvement in ensemble playing and choral singing 2. Students' self-management and	1. Record of attendance 2. Training observation 3. Students' feedback	Music HOD

		to S5				collaboration skills enhanced		
3. 推動體育科課外活動 (籃球,足球,羽毛球,排球)	1. 為體育老師創造空間 2. 提升教學的果效和增加課外活動的多元性 3. 加強對學生的關顧，減少進行課外活動時潛在的風險	聘用提供有關服務的機構或自僱人士(教練)「承包服務」(籃球,足球,羽毛球,排球): 1. 協助體育老師籌辦體育課外活動 2. 選拔代表和訓練校隊，參加比賽 3. 帶領校隊比賽，爭取佳績	1. 為體育老師創造空間 2. 為全校同學提供更多及更完善的課外活動，及提升同學球類運動的水平 3. 加強對學生的關顧，減少進行課外活動時潛在的風險	09/2019 至 08/2020	聘用提供有關服務的機構或自僱人士(教練) 薪金= \$30,000.00	1. 同學出席活動及訓練的情況 2. 活動訓練及比賽參與人數，比賽成績和果效 3. 學生的安全得到全面的照顧	1. 同學出席活動及訓練的紀錄 2. 比賽情況監察 3. 學期中檢討 4. 學期終作全面評估，包括活動訓練及比賽參與人數、成績和果效	體育科科主任
4.體育科游泳課程	1. 加強本校體育科游泳課程的延續性 2. 提升同學對游泳運動的認識及基本泳術的掌握 3. 減少游泳課面對的風險	聘用提供有關服務的機構或自僱人士「承包服務」(游泳課之救生服務)	1. 本校體育科游泳課程能保持延續性 2. 游泳課能暢順完成	05/2019 至 06/2019	體育科游泳課程 薪金 = \$6,000.00	1. 學生的安全得到全面的照顧	1. 負責老師的監察 2. 同學的評價	體育科科主任
Total Resources required: \$633,601.00								